

### Policy and Procedure Information

<b>Name</b>	Student Uniform Policy
<b>Version</b>	3.0
<b>Approved By</b>	AdCom
<b>Date Approved</b>	9 May 2017
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### Responsibility

<b>Policy Owner</b>	AdCom
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### Policy & Procedure Directory Requirements

<b>Category</b>	5.7 Student Management
<b>Sub-Category</b>	5.7.2 Uniform

1. Introduction.....	2
2. Audience.....	2
3. Scope.....	2
4. Policy.....	2
4.1 Uniform Requirements ~ Junior College (Kindy ~Year 6).....	2
4.2 Uniform Requirements ~ Senior College (Year 7~12) .....	4
4.3 Hat Policy.....	6
4.4 Make-up and Nail Policy .....	7
4.5 Hair & Hair Accessories Policy .....	7
4.6 Jewellery Policy.....	7
4.7 School Shoes Policy .....	8
5. Procedure.....	10
6. Supporting Documentation .....	10
7. Version Control and Change History .....	10

### 1. Introduction

The wearing of the College uniform is an important contribution to the tone and image of the College.

### 2. Audience

The intended audience for this policy is parents, students and staff of Macquarie College

### 3. Scope

This policy applies to Junior School and Senior School students.

### 4. Policy

Summer Uniform is required for Terms 1 and 4.

Winter uniform is required for Terms 2 and 3.

#### 4.1 Uniform Requirements ~ Junior College (Kindy ~Year 6)

##### Girls Summer: (Terms 1&4)

- Dress: Regulation Tunic. Length to floor when kneeling.
- Socks: White ankle length fold over
- Shoes: Polished black leather lace-up school shoes (Velcro option K-1)
- Hat: Wide-brim navy blue cloth hat with College logo
- Bag: Regulation Macquarie College Backpack (Black only)

##### Girls Winter: (Terms 2&3)

- Dress: Regulation Tunic. Length to floor when kneeling.
- Knitwear: Navy blue machine knit V-neck jumper, cardigan or vest with embroidered College Logo.
- Jacket: Lined Bomber-style Jacket with embroidered College Logo (optional)
- Tights: College ink navy stockings/tights (70 denier opaque)
- Scarf: Navy blue and grey woollen College scarf (optional)

# Macquarie College

## Policy and Procedure

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- Shoes: Polished black leather lace-up school shoes (Velcro option K-1)
- Hat: Wide-brim navy blue cloth hat with College logo
- Bag: Regulation Macquarie College Backpack (Black only)

### Boys Summer: (Terms 1&4)

- Shorts: College length/style grey shorts with zipper and elastic back (K-2)  
College length/style grey shorts with zipper and belt (3-6)
- Shirt: Sky blue short-sleeve open-neck school shirt with College logo
- Socks: Short grey with College stripes
- Shoes: Polished black leather lace-up school shoes (Velcro option K-1)
- Hat: Wide-brim navy blue cloth hat with College logo
- Bag: Regulation Macquarie College Backpack (Black only)

### Boys Winter: (Terms 2&3)

- Trousers: College grey permanent press trousers (Grey jeans are NOT permitted)
- Shirt: Sky blue long sleeved with reinforced collar
- Tie: Regulation school tie
- Knitwear: Navy blue machine knit V-neck jumper, cardigan or vest with embroidered College Logo.
- Jacket: Lined Bomber-style Jacket with embroidered College Logo (optional)
- Socks: Short grey with College stripes
- Shoes: Polished black leather lace-up (Velcro option K-1)
- Hat: Wide-brim navy blue cloth hat with College logo
- Bag: Regulation Macquarie College Backpack (Black only)

### Sports/PE Uniform

- Summer Girls and Boys:  
Navy blue wash and wear shorts with College logo  
Blue knitted polo with College logo  
White ankle socks  
Regulation non-marking sports shoes (see section 4.7)

Winter            Girls and Boys:  
College Track Suit (Optional)

### 4.2 Uniform Requirements ~ Senior College (Year 7-12)

#### Boys Summer: (Terms 1&4)

Trousers:        College-style grey permanent press

Shorts:           College-style grey permanent press (Year 7-10 only)

Shirt:            Year 7-10  
Sky blue short-sleeved shirt with College Logo  
Year 11-12  
White short-sleeved shirt with College Logo

Tie:               Ties are not required in summer provided students have the short-sleeved shirt with College Logo.

Socks:           Short grey with College stripes

Shoes:           Polished black leather lace-up school shoes

Belt:              Black leather with modest buckle and no other markings

Bag:               Regulation Macquarie College Backpack (Black only)

#### Boys Winter: (Terms 2&3)

Blazer:           French Navy blazer, with crest; compulsory for all students

**Please note** that all secondary students are expected to wear their blazers while travelling to and from the College during Terms 2 and 3. On occasions when additional warmth is required, the blazer should be worn as the first item of clothing with knitwear as a secondary item.

Trousers:        College-style grey permanent press

Knitwear:        Long sleeved navy blue-V neck jumper or sleeveless navy blue vest with embroidered College Logo

Shirts:           Years 7-10: Sky-blue short or long-sleeved shirt with College Logo  
Year 11-12: White short or long-sleeved shirt with College Logo

Tie:                College tie to be worn in winter.

# Macquarie College

## Policy and Procedure

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Scarf:	Navy blue and grey woollen College scarf (optional)
Socks:	Short grey with College colour stripes
Shoes:	Polished black leather lace-up school shoes
Belt:	Black leather with modest buckle and no other markings
Bag:	Regulation Macquarie College Backpack (Black only)

### Girls Summer: (Terms 1&4)

Skirt:	Regulation College skirt (to be worn on the waist)  <b>Please note</b> that hemlines are expected to be kept at a modest level <b>on the knee</b> . Parents are requested to keep this in mind when purchasing or adjusting uniforms
Blouse:	Years 7–10  Sky blue blouse with tab tie and College logo  Years 11, 12  White blouse with tab tie and College logo
Socks:	Plain ribbed, white ankle – must cover the ankle
Shoes:	Polished black leather lace-up school shoes
Bag:	Regulation Macquarie College Backpack – Black only

### Girls Winter: (Terms 2, 3)

Blazer:	French Navy blazer, with crest; compulsory for all students  <b>Please note</b> that all secondary students are expected to wear their blazers while travelling to and from the College during Terms 2 and 3. On all occasions when additional warmth is required, the blazer should be worn as the first item of clothing with the pullover as a secondary item.
Skirt:	Regulation College skirt (to be worn on the waist)  <b>Please note</b> that hemlines are expected to be kept at a modest level <b>on the knee</b> . Parents are requested to keep this in mind when purchasing or adjusting uniforms

Blouse:	Years 7–10  Sky blue blouse with tab tie and College logo
	Years 11, 12  White blouse with tab tie and College logo
Knitwear:	Long-sleeved machine knit navy blue-V neck jumper, navy cardigan, or sleeveless V-neck vest with embroidered College logo
Tights:	College ink navy stockings/tights (70 denier opaque)
Scarf:	Navy blue and grey woollen College scarf (optional)
Shoes:	Polished black leather lace-up school shoes
Bag:	Regulation Macquarie College Backpack – Black only

### Sports/PE Uniform

Summer	Girls and Boys: Navy blue wash and wear shorts with College logo Blue knitted polo with College logo White ankle socks Regulation non-marking sports shoes College cap
Winter	College Track Suit (Optional).

### 4.3 Hat Policy

Because a definite link has been shown between exposure to the Australian sun and skin cancer, the students of Macquarie College Junior School are required to wear hats while in the playground.

The regulation school hat is to be worn, not a cap. These hats are made of material approved by the Cancer Council because they provide students with the maximum possible cover available. They may be purchased through the College Uniform Store.

Hats are to be worn before school, at recess, at lunch times and after school while waiting for buses or cars. If a student does not have a hat, he/she must sit in the undercover area or may, if it's a rostered Library time for his/her class, go to the Library.

Hats are to be worn at any PE or Sport program, Mufti Days and on outside school excursions.

For Senior School, the College Cap must be worn for:

- All practical Physical Education classes.
- Outdoor Senior Sport
- Outdoor Excursions
- Outdoor areas at lunchtime – basketball courts, oval, tennis courts, hand ball courts – during Terms 1 and 4.

#### 4.4 Make-up and Nail Policy

Make-up should be minimal and not draw attention to the student. Students may be asked to rectify any inappropriate make-up.

No nail polish or false nails are permitted.

#### 4.5 Hair & Hair Accessories Policy

All hairstyles must be in keeping with the overall appearance of the uniform and avoid attention seeking styles (i.e. dreadlocks, mohawks, and colouring). The College reserves the right to make a judgement regarding appropriate hairstyles and colours.

##### All girls:

Accessories such as headbands or ribbons must be in the College tartan or plain dark navy and in keeping with the overall appearance of the College uniform.

##### Junior Girls

Long hair must be neatly tied back.

##### All Boys

Hair must be out of the eyes and length must be above the collar.

##### Senior Boys

Facial hair growth is not acceptable - boys are expected to be clean-shaven.

#### 4.6 Jewellery Policy

Students wearing non-regulation jewellery items may have them confiscated until the end of term.

##### Girls and Boys:

Wristwatches are permissible but must be discreet and not draw attention.

### Girls only (JS):

No jewellery is permitted with the exception of one 3mm metallic stud in each ear lobe, i.e. College regulation gold or silver studs only ('Mini Traditional'). These are available in the College Uniform store.

### Girls only (SS):

No jewellery is permitted with the exception of one 3mm metallic stud OR small plain sleeper in each ear lobe, i.e. College regulation gold or silver studs ('Mini Traditional') and sleepers only. These are available in the College Uniform store.

## 4.7 School Shoes Policy

Polished black leather lace up 'conventional' school shoes are the acceptable standard.

Several brands such as Converse, Nike and Vans have introduced black leather lace up shoes onto the market and sell them in the school shoe section of stores. These shoes are too casual in appearance and do not constitute the more formal look required for the school uniform. The pictures below are examples of what is and what is not acceptable.

### Acceptable Styles (Years 2-12)



### Acceptable Styles (Kindy and Year 1 only)





### Unacceptable Styles



### **Sport Shoes:**

Shoes that fit correctly, offer good foot and joint stress protection are important factors in the purchase of sports shoes. The following provides guidance in terms of the types and appearance of sports shoes as part of the Macquarie College uniform.

### Junior School Acceptable Styles

Junior School sport shoes must be predominantly white or colours that compliment the sport uniform – Navy, Sky Blue, Wattle, etc)



### Junior School Unacceptable Styles

Sport shoes like these are not suitable for Junior School



### Senior School Acceptable Styles

Sport shoes should compliment the sport uniform – i.e. dark navy, sky blue, wattle etc. In general Cross trainer type shoes are best due to the nature of different activities played at school, rather than simply running shoes which are not designed for kicking or constant use on hard court surfaces.



### Senior School Unacceptable Styles

These include Skate Shoes, Dunlop Volleys, Slip-ons, Extreme styles and colours



## 5. Procedure

Any student out of uniform must report to either the Class or Roll Teacher, Welfare Coordinator or Head of School for a uniform pass at the beginning of the day. Uniform passes will only be issued under exceptional circumstances and then, only when a letter from parents is presented. Sports uniform should be worn for all physical education classes and sport periods.

Any parent wishing to discuss any aspect of the College uniform must do so through the relevant Head of School.

The College Uniform Store on campus supplies all items of uniform except shoes. Second-hand items are also available at reduced prices.

## 6. Supporting Documentation

Student Health in NSW Public Schools – Sun Safety Guidelines – Appendix A.

## 7. Version Control and Change History

Version Number	Approval Date	Approved by	Amendment
1.0	June 2010		Initial Policy
2.0	29 March 2016	AdCom	New Format with changes to Policy
3.0	9 May 2017	AdCom	Addition of Shorts to SS Uniform, Change in regulation socks, and earrings for SS.