



SAVE TIME with our ONLINE SYSTEMS!

Macquarie College Canteen & Uniform Store
accept online orders using MunchMonitor

Setting up an online account is easy!



MACQUARIE COLLEGE

1. Go to www.munchmonitor.com

2. Click **LOGIN**

3. Click **REGISTER**

4. Enter

- School ID: **macqcollw**

- Password: **munch2287**

5. Click **Submit**

6. Enter your email address

7. Enter the password you want. Make sure you can remember your password

8. Review and tick on the Terms of use

9. Click **Create your Account**

10. Click on the **Activation Link** in the email we sent

11. Follow the steps to **create your Parent Profile**

12. **Add Students** to your account

13. Click on **Account Top-up** to transfer money into your account (Canteen spending)

14. **You are now ready** to order online!

SETUP A NEW ACCOUNT

SUBMIT

Using MunchMonitor for Online Ordering - CANTEEN

- You can place orders online up to 4 weeks in advance
- Top-up your account online using VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$3.00 (ex-GST) per school term for the family account (for canteen ordering)
- No sign up fee
- No transaction fee

Giving Student Snack Money using MunchMonitor Prepaid System

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- **Macquarie College Canteen uses the prepaid Card system, students can use their Student Library cards which are scanned at the Canteen and registered to their MunchMonitor Student Profile to make counter purchases.**
- **Please include a photograph of your student in their Student Profile if you would like to use the Snack Money option.**
- You can view what they've ordered from the online transaction reports

Using MunchMonitor for Online Ordering - UNIFORM STORE

There is **no** recurring charge (\$3.00 per term) for Uniform Store purchases only on MunchMonitor.

Call us at 1300 796 190 or email help@munchmonitor.com if you require assistance.

MunchMonitor...making your school day easier

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