



Student Uniform Guidelines

Rationale

For each student, how they wear the Macquarie College (MC) uniform is an important contribution on their part to the culture of MC. These guidelines are intended to support students, their families and staff in the correct wearing of the MC uniform.

Junior School (Kindergarten) – Uniform Requirements**Girls and Boys**

- College approved navy-blue wash and wear shorts with College logo
- College approved blue knitted polo with College logo
- White ankle socks
- College approved non-marking sports shoes
(see approved footwear section at the end of this document)
- College approved wide-brimmed hat (JS)
- College approved track suit (optional)
- College approved Muslim uniform items (purchased from the MC Uniform Store)

Junior School (Years 1 to 6) – Uniform Requirements

Junior School Girls Uniform	
Dress	College approved tunic - length to floor when kneeling
Shorts/Pants/Blouse	College approved shorts/pants worn with College-approved blouse with embroidered College logo
Socks or tights	White ankle length fold over (socks) College ink navy stockings/tights
Shoes	College approved polished black leather lace-up school shoes (velcro optional for K-1) - see approved footwear section at the end of this document
Hat	College approved wide-brimmed navy-blue cloth hat with College logo
Knitwear	College approved navy-blue V-neck jumper, cardigan or vest with embroidered College logo
Jacket (optional)	College approved lined bomber-style jacket with embroidered College logo
Scarf or Beanie (optional Term 2 & 3)	College approved navy-blue and grey woollen College scarf or beanie

Muslim uniform items (optional)	College approved uniform items with College logo purchased from the MC Uniform Store
Bag	College approved Macquarie College backpack

Junior School Boys Uniform	
Shorts/Trousers	Grey College approved length/style A belt if worn must be plain black leather with modest buckle and no other markings
Shirt (short or long sleeved)	College approved sky-blue school shirt with College logo The shirt must be tucked in.
Socks	College approved short grey with College stripes
Shoes	College approved polished black leather lace-up school shoes (velcro optional for K-1) - see approved footwear section at the end of this document
Tie (compulsory Terms 2 & 3)	College approved tie with College logo
Knitwear	College approved navy-blue V-neck jumper, cardigan or vest with embroidered College logo
Jacket (optional)	College approved lined bomber-style jacket with embroidered College logo
Scarf or Beanie (optional Term 2 & 3)	College approved navy-blue and grey woollen College scarf or beanie
Hat	College approved wide-brimmed navy-blue cloth hat with College logo
Bag	College approved Macquarie College backpack

Senior School (Years 7 to 12) – Uniform Requirements

Senior School Girls Uniform	
Skirt	College approved skirt (to be worn on the waist)

	Please note that hemlines are expected to be kept at a modest level on the knee .
Blouse	College approved blouse (Years 7–10) College approved white blouse (Years 11, 12)
Shorts or pants	College approved shorts/pants with embroidered College logo
Socks or tights	White ankle length fold over (socks) College ink navy stockings/tights
Knitwear	College approved navy-blue V-neck jumper, cardigan or vest with embroidered College logo
Blazer (optional Terms 1 & 4) (compulsory Terms 2 & 3)	College approved French Navy blazer, with College crest Please note that all secondary students must wear their blazers while travelling to and from the College and for assemblies during Terms 2 and 3
Shoes	College approved polished black leather lace-up school shoes (see approved footwear section at the end of this document)
Scarf or Beanie (optional Terms 2 & 3)	College approved navy-blue and grey woollen College scarf or beanie
Hat	College approved cap with logo (wide-brimmed hats to be phased in)
Muslim uniform Items (optional)	College approved uniform items with College logo purchased from the MC Uniform Store
Bag	College approved Macquarie College backpack

Senior School Boys Uniform	
Trousers and/or shorts	College approved grey permanent press
Shirt (Short or long sleeved)	College approved sky-blue shirt with College logo (Years 7-10) College approved white shirt with College logo (Years 11-12) The shirt must be tucked in.
Tie (compulsory Term 2 & 3)	College approved tie with College logo
Socks	College approved short grey with College stripes
Knitwear	College approved navy-blue V-neck jumper, cardigan or vest with embroidered College logo

Blazer (optional Terms 1 & 4) (compulsory Terms 2 & 3)	College approved French Navy blazer, with College crest Please note that all secondary students must wear their blazers while travelling to and from the College and for assemblies during Terms 2 and 3.
Scarf or Beanie (optional Term 2 & 3)	College approved navy-blue and grey woollen College scarf or beanie
Shoes	College approved polished black leather lace-up school shoes (see approved footwear at the rear of this document)
Belt	Plain black leather with modest buckle and no other markings
Hat	College approved cap with logo (wide-brimmed hats to be phased in)
Bag	College approved Macquarie College backpack

Sports/PE Uniform – All students

Girls and Boys

- College approved navy-blue wash and wear shorts with College logo
- College approved blue knitted polo with College logo
- White ankle socks
- College approved non-marking sports shoes
(see approved footwear section at the end of this document)
- College approved wide-brimmed hat (JS) or cap (SS)
- College approved track suit (optional)
- College approved Muslim uniform items (purchased from the MC Uniform Store)

Hat Requirements

Junior School

In keeping with SunSmart recommendations, Macquarie College has a “no hat, no play” protocol in the Junior School.

The regulation wide-brimmed hat is to be worn. These hats are made of material approved by the Cancer Council because they provide students with the maximum possible cover available. They may be purchased through the College Uniform Store.

Hats are to be worn before school, at recess, at lunch times and after school while waiting for buses or cars. If a student does not have a hat, he/she must sit in the undercover area or may, if it's a rostered Library time for his/her class, go to the Library.

Hats are to be worn at any PE or Sport program, Mufti Days and on outside school excursions.

Senior School

The College Cap must be worn for:

- All practical Physical Education classes conducted outdoors
- Outdoor Senior School sport
- Outdoor excursions
- Outdoor areas at lunchtime – basketball courts, oval, tennis courts, hand ball courts – during Terms 1 and 4
- Wide-brimmed hats to be phased in.

Make-up and Nail Requirements

Make-up should be discreet and not draw attention to the student.

Nail polish and/or false nails are not permitted.

Students may be required to change and/or remove make-up, nail polish and/or false nails at the discretion of the College.

Swimwear Requirements

Swimwear must be one piece and modest in style. Bikinis are not acceptable. Rash shirts/sun tops and hats must be worn for all outdoor school swimming/beach activities.

Hair & Hair Accessories Requirements

Hairstyles should emphasise neatness, cleanliness and moderation and avoid attention seeking styles (e.g., dreadlocks, mohawks, mullets, sharp lines and patterns, and colouring). Colouring of hair is only permitted in natural hair colours.

Students may be required to change hair styles and/or remove artificial colouring at the discretion of the College.

Long hair (past collar length) must be neatly tied back. Hair ties and accessories must be in the College tartan or plain dark navy and in keeping with the overall appearance of the College uniform.

Facial hair growth is not permitted - students are expected to be clean-shaven.

Jewellery Requirements

Students wearing non-approved jewellery items may have them confiscated.

Wristwatches are permissible but must be discreet.

No jewellery is permitted with the exception of one 3mm metallic stud OR small plain sleeper in each lower ear lobe (immediately adjacent to the wearer's cheek), i.e., College regulation gold or silver studs ('Mini Traditional') and sleepers only. These are available in the College Uniform Store.

Where earrings are worn, the College takes no responsibility for injuries to students which may result from participation in school programs.

School Shoe Requirements

Polished black leather lace up 'conventional' school shoes are the acceptable standard.

Several brands such as Converse, Nike and Vans have introduced black leather lace up shoes onto the market and sell them in the school shoe section of stores. These shoes are too casual in appearance and do not constitute the more formal look required for the school uniform. The pictures below are examples of what is and what is not acceptable.

Acceptable Styles (Kindergarten to 12)



(Optional) Acceptable Styles (Kindergarten and Year 1 only)



Unacceptable Styles (Kindergarten to Year 12)



Sport Shoes

Shoes that fit correctly, offer good foot and joint stress protection are important factors in the purchase of sports shoes. The following provides guidance in terms of the types and appearance of sports shoes as part of the Macquarie College uniform.

Acceptable Styles



Unacceptable Styles

These include Dunlop Volleys, skate shoes, and slip-ons as these do not provide sufficient foot support or protection for many sports activities.



Mufti Day Expectations

Clothing worn by students on designated mufti days needs to be modest in appearance per the following expectations:

- Midriffs must be covered.
- Neck lines must be discreet.
- No singlets are to be worn.

- Shorts, skirts and dresses must be at least mid-thigh length without tears, gaps or holes in the garment which expose skin or undergarments.
- Appropriate enclosed footwear must be worn so students can continue to safely engage in all learning activities, including practical subjects.
- MC uniform expectations in regard to hair, jewellery and hats also apply to mufti days.
- Students who are dressed inappropriately will be sent to the office and parents/carers will be called to have the situation rectified.

Out-of-Uniform Procedures

Any student out of uniform must report to Student Services at the start of the day with a note from their parents/carer to be issued with a Uniform Pass/Sticker.

Uniform passes will only be issued under exceptional circumstances and then, only when a letter from parents is presented.

Senior School Procedure for Maintaining Uniform Standards

It is the expectation that all teachers will be inspecting students' uniforms at the beginning of every class as they line up. At the end of recess and lunch, staff will remind students without consequence, to fix uniforms that are out of place from play. Teachers are strongly encouraged to recognise students who are exemplary in wearing their uniform.

The following procedure applies if a student is not wearing their uniform correctly.

If the student is in the incorrect uniform without a note from the parent under exceptional circumstances the teacher will:

- Hold an educational conversation with the student and enquire about why they are out of uniform, sharing the purpose for MC's uniform (work readiness, pride in appearance, representing the self and school well).
- The staff member will log any uniform infringement on SEQTA and remove the item for return at the end of day. Teachers are encouraged to have conversations with students around their uniform, but it is not necessary in order to log an infringement.
- If staff notice a pattern of uniform infringement with a particular student, across any period - teachers will issue the student a restorative service. This will be noted on SEQTA and will be run by a Wellbeing leader.
- *SEQTA process* - log on to SEQTA, select student, student notes, select uniform and register the type of concern (shirt, shoes, skirt, jewellery, hair, phone, ear pods, gum). There is no need to write an additional note unless warranted.
- *Any item confiscated including Incorrect jewellery OR a phone/device will be labelled and placed in a staffroom lockbox. An office staff member will pick up items prior to the end of the school day to hand out at student services. The student will be able to collect the item at the end of the day unless otherwise stated by a Wellbeing leader.*
- Students who have training/gym sessions at break times must change into their P.E. uniform at break time and be issued a pass from their trainer/duty teacher to wear the P.E. uniform home. If the student incorrectly has their PE uniform on at the start of the day (with no reason,

to attend the gym or for training through lunch time etc) a uniform infringement will be issued.

- All staff will have access to Uniform Infringement stickers. If a student is out of uniform, they will be sent to student services to be issued a Uniform Infringement sticker and SEQTA note. This sticker informs other staff that the student has been spoken to about the uniform infringement.

The House leader will run a report in SEQTA for their House every week and respond to students through the following schedule:

1st week - 2x Uniform - Restorative Service

2nd week - 2x Uniform - Check in Check out

3rd week - 2x Uniform - Internal suspension

If there is a pattern of incorrect uniform outside of these weekly checks, the wellbeing leader will use their discretion to respond appropriately to the pattern of infringement.

Restorative Service

The House leader will send a scripted email to parents to inform them that their young person will be required to undertake a Restorative Service, where they will write out a plan to improve in this area, discuss this with the House leader, as well as outlining the next steps if there is no improvement.

Check In Check Out

If the young person is unable to improve their uniform, they will be placed on a Check in Check Out (CICO), where the student is required to demonstrate improvement in their disposition and ability to wear their uniform across the school day (for one week). Parents to be informed about the continued uniform concern, about the CICO and next steps if the issue is not rectified.

The aim is focused on the young person receiving positive feedback from staff, aiming to improve the uniform concerns. House leader sends this feedback from staff to the family daily, communicating improvements or concerns.

Internal Suspension

If the young person is unable to improve their uniform the House leader will;

- Place the student on a one-day in-school suspension.
- Hold a parent and student return to school meeting, reinforcing with the family the uniform expectations and ensuring there is a uniform improvement plan in place.
- If the student is unwilling to comply with the College expectations around uniform a student management committee will be held to determine the appropriate next steps to support the young person to improve their uniform standards.

At any stage, the Assistant Principal (Student Wellbeing), or their delegate, may fast track the following procedure in line with the previous history, motivation and attitude of the student.

Purchasing Uniforms

The College Uniform Store on campus supplies all items of uniform except shoes. Second-hand items are also available at reduced prices.

Evaluation

These guidelines will be reviewed as part of a three-year school review cycle.

Adopted by the MCC / / Signed (MCC Chairperson) Date for review / /
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