

# MUNCHMONITOR

Online ordering system for the  
College Canteen and Uniform Store



[WWW.MUNCHMONITOR.COM](http://WWW.MUNCHMONITOR.COM)





# GENERAL SETTINGS

When you set up your child's MunchMonitor's student profile, make sure you add a recent photo of each child (preferably school photo) for security purposes. This will prevent other children from using your child's swipe card at the canteen.

You can use your MunchMonitor account for either the Uniform Store or the Canteen. MunchMonitor only charges a flat fee of \$3.00 per family for Canteen use, per term.

For uniform sales only, there is no recurring fee, nor is there any surcharge for paying online using a credit card.

For families who are yet to sign up via MunchMonitor please do so, with the following log in details

- school id: macqcollw
- password: munch2287

# UNIFORM STORE SALES

Contact: Mrs Leslie Eldridge

## Order Processing

Online purchases will be processed by Mrs Leslie Eldridge after the cut off time of 10.00am on advertised trading days.

Online purchases submitted after 10.00am will be processed on the next advertised Uniform Store trading day.

## Collecting Orders

You have a number of options to collect your uniform store purchases:

1. In-store during advertised trading hours;
2. Collect from Junior School student services office; or
3. Delivery to Junior School classes via the lunch baskets.



# CANTEEN STORE SALES

Canteen Coordinator: Mrs Kelly Paranihi

## **Allergies?**

In the Student Profile, enter any food allergies your child may have. When your child makes purchases at the canteen, the allergy information will appear on the POS screens at the counter. This will alert staff and volunteers of foods your child is unable to consume.

## **Setting 'snack money' spending limits?**

In the Student Profile, parents can set a spending limit on snacks, select the days on which snacks are permitted, and set spending limits (daily or weekly) on snack items. This will restrict overspending of your account. You can also prevent particular foods from being purchased over the counter.

## **Over counter purchases?**

Senior students will use their College swipe cards for purchases, because these will be linked to their account, or your MunchMonitor account. Senior students may also use EFTPOS through the Canteen on Monday, Wednesday and Fridays only. Junior students will continued to be allowed cash, but there are discussions in progress regarding moving upper primary students to a swipe card as well.

## **Do I pay extra for the 'cashless' allowance feature?**

MunchMonitor only charges a flat fee of \$3.00 per family account (not per student) each school term. All members of your family (staff or student can be on the one family account). Topping up your account is easy online by using your Visa/MasterCard (no EFT or AMEX).

## **Can you still use cash at the Canteen?**

Yes, you are able to at this point in time. However, it is our plan to LIMIT cash handling in the future and will be phasing out cash over time, with the exception of visitors.

## **Who do I contact regarding assistance with the site?**

The College Canteen or Uniform Store Staff are available to answer any questions. If you need assistance with the website and account balances, please call Munch Monitor on 1300 796 190 or email [help@munchmonitor.com](mailto:help@munchmonitor.com)

